



Clerk to the Council:

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9th January 2020

Dear Councillor

You are hereby summoned to attend the meeting of Finham Parish Council being held on the 16th January 2020 at 7:00pm, in the Library of Finham Park School, Green Lane, Coventry. If you are unable to attend, please forward your apologies to the Clerk.

J Chatterton

Jane Chatterton PSLCC
Clerk & RFO to the Parish Council

Members of the public and press are welcome to attend

A G E N D A

1. **Apologies:** To receive apologies and approve reasons for absence
2. **Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
3. **Minutes of previous meeting:**
To approve minutes of the Parish Council Meeting held on 21st November 2019
4. **Matters Arising not listed on the agenda**
5. **Correspondence**
 - 5.1 **Compensation – When a new road affects the value of your property**
Recommendation: Discussion and plan a course of action
 - 5.2 **Royal Garden Party 2020**
Recommendation: Receive nominations from FPC Councillors
6. **Local Council Award Scheme**
Recommendation: Receive official update that Finham Parish Council has achieved the Local Council Award – Foundation
7. **Planning**
To Consider Planning Applications received since the last meeting

TO NOTE ONLY – Reviewed under Delegated Authority

Weekly list for the period 1 December to 7 December 2019

Application Number: FUL/2019/3008

Application Site: Finham Park School Green Lane

Proposal: Construction and addition of another storey to form first floor teaching and learning accommodation to the sixth form block to remove pressures on usable teaching space on the constrained site. Building installed in 2015 under planning application FUL/2015/1862.

Weekly list for the period 15 December to 21 December 2019

Nothing to report

Weekly list for the period 28 December to 3 January 2020

Nothing to report

Weekly list for 4 January to 11 January 2020

TBC

8. Finance

8.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
02.12.19	E51	BACS	Demco Euro	FLAG Shelving	£462.24
02.12.19	E52	BACS	Demco Euro	FLAG shelving	£3,780.00
10.12.19	E53	BACS	J Chatterton	Clerks Salary December 2019	
10.12.19	E54	BACS	HMRC	Tax & NI Payment Clerk (December)	£106.42
10.12.19	E55	BACS	J Chatterton	Printing Reimbursement	£605.30
10.12.19	E56	BACS	Baginton Store	Newspaper Library	£32.50
10.12.19	E57	BACS	Paul Davies	Travel Reimbursement	£16.29
23.12.19	E58	BACS	J Chatterton	Stationery Reimbursement	£29.99
16.01.20	E59	BACS	J Chatterton	Clerk Salary January 2020 DPA	£
16.01.20	E60	BACS	HMRC	Tax & NI Payment Clerk (January)	£
16.01.20	E61	BACS	J Chatterton	Office Allowance Jan 2020	£62.83
16.01.20	E62	BACS	CPRE	Membership	£36.00

8.2 Bank Reconciliation up to 31st December 2019**Recommendation:** Receive and approve the Bank Reconciliation up to 31st December 2019**8.3 Quarterly Report up to 31st December 2019****Recommendation:** Receive and approve the Quarterly Report up to 31st December 2019**8.4 Confirmation of CCC Grant and Tax Base for 2020-21****Recommendation:** Receive update and confirm Precept figure for 2020-21**8.5 Request to purchase a heavy-duty shredder****Recommendation:** Discuss and approve**9. Governance**

Approve the following policies:

- 9.1 Code of Conduct 2020 (new)
- 9.2 Gift and Hospitality Policy 2020 (new)
- 9.3 Financial Control Document 2020
- 9.4 Risk Assessment 2020
- 9.5 Health & Safety Policy 2020
- 9.6 Grants & Donations Policy 2020
- 9.7 Asset Register 2019-20

10. VE Day (Cllr Davies)**Recommendation:** Receive an update

11. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- Highways – Councillor Dalton
- Kings Hill – Councillor Mrs Fryer
- Schools – Councillor Mrs Bush
- Coventry City of Culture – Councillor Ms Taylor
- Police & Crime – Councillor Mrs Fryer
- FEWP – Councillor Cobbett
- NHP - Councillor Davies

12. Councillor's reports and items for future Agenda:

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which come up after the agenda is published) or action, not included elsewhere on the Agenda, and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

13. Public participation: To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councilor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.

14. Date for the next meeting

Confirm the date for the next meeting as 20th February 2020